



Statistics Act 2006

Republic of Kenya

Population and Housing Census – 24th/25th August 2009



CONFIDENTIAL

ENUMERATOR				HOUSEHOLD NUMBER	NUMBER OF PERSONS ENUMERATED			HOUSEHOLD NUMBER	NUMBER OF PERSONS ENUMERATED			HOUSEHOLD NUMBER	NUMBER OF PERSONS ENUMERATED			HOUSEHOLD NUMBER	NUMBER OF PERSONS ENUMERATED		
					MALES	FEMALES	TOTAL		MALES	FEMALES	TOTAL		MALES	FEMALES	TOTAL		MALES	FEMALES	TOTAL
DATE																			
SUPERVISOR																			
DATE (DDMMYY)																			
PROVINCE																			
DISTRICT																			
DIVISION																			
LOCATION																			
SUB-LOCATION																			
E. A. NAME																			
CONSTITUENCY																			
WARD																			
				TOTAL MALES	TOTAL FEMALES	COMBINED TOTAL	TOTAL MALES	TOTAL FEMALES	COMBINED TOTAL	TOTAL MALES	TOTAL FEMALES	COMBINED TOTAL	TOTAL MALES	TOTAL FEMALES	COMBINED TOTAL				
				OVERALL TOTAL			MALES			FEMALES			GRAND TOTAL						
BOOK NO.		OF		BOOKS															



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ENUMERATOR INSTRUCTIONS

The accurate and precise completion of the questionnaire is a crucial component to the quality of the data capture of the information. It is imperative that you use the appropriate writing utensil and that the pencil is sharpened often to keep the lead from becoming dull. The illustrations below should enable you to more accurately report the enumerated data.

THOMAS

WEST

- When annotating the name of the household member, be sure to **PRINT** the name as **CLEARLY** and **DISTINCTLY** as possible.

6 8

- When documenting numbers, **DO NOT PRINT THE NUMBER** in such a manner that the number is located **BOTH INSIDE AND OUTSIDE** the white box. By writing the number in this inappropriate manner, the data can be interpreted incorrectly by the data capture system.

9

- When documenting the numbers, **DO NOT PRINT THE NUMBER OUTSIDE** the white box. The **DATA CANNOT BE CAPTURED** if it is not located wholly within the white box.

0 4

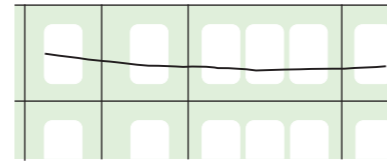
- When documenting the numbers, **DO NOT FORGET TO COMPLETE THE NUMBER**. Failure to write the number in its entirety could result in the number being captured incorrectly. The example above would be captured as "4".

0 6 1

- When documenting **NUMBERS, DO PRINT THE NUMBER COMPLETELY AND ENTIRELY WITHIN** the white box. Failure to properly document the number could result in the data being read incorrectly.

HOW TO ANNOTATE CORRECTIONS ON THE FORM:

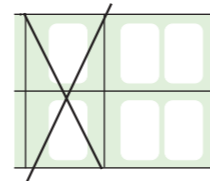
DO NOT DO THE FOLLOWING TO INDICATE CORRECTIONS.



DO NOT DRAW A LINE ACROSS THE ENTIRE LINE of data to indicate the data should not be captured.

Continuation page	1	of	2
Ownership of Household Assets	L: Emigrants		

DO NOT GO OVER A NUMBER REPEATEDLY. This could cause the number to read incorrectly.



DO NOT MARK AN "X" across the box or boxes.

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DO NOT ATTEMPT TO "SQUIGGLE" through the box. It could be read as a number.

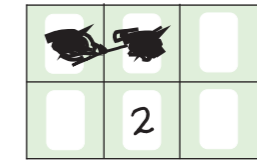
X9

DO NOT MARK AN "X" WITHIN THE BOX then write the number outside the box.

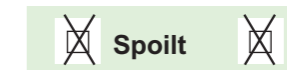
7
7

When erasing, **DO NOT LEAVE THE SHADOW OF THE NUMBER IN THE BOX**. It can still be read in data capture.

DO THE FOLLOWING TO INDICATE CORRECTIONS.



DO BLACK OUT the serial number of the person whose data you do not want captured. **BE CAREFUL** not to press so firmly as to tear the paper or cause a "bleed through" onto the opposite side of the form.



DO MARK THE "SPOILT" BOXES at the top of the document, marking both to indicate that no data on the form should be captured. This should only occur in rare instances.